



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, JOINT BASE ELMENDORF-RICHARDSON
JOINT BASE ELMENDORF-RICHARDSON, ALASKA**

MEMORANDRUM FOR JOINT BASE ELMENDORF-RICHARDSON

FROM: Installation Commander

SUBJECT: Order for Restrictions on Movement and Activities

References: (a) DoDI 6200.03, Public Health Emergency Management (PHEM) Within the DoD
(b) AFI 10-2519, Public Health Emergencies & Incidents of Public Health Concern
(c) JBER Public Health Emergency Declaration, 9 November 2020

1. My priorities as installation commander remain 1) the health and safety of our military and civilian personnel and their families; 2) safeguarding and preserving our national security capabilities; and 3) supporting our local community and the state of Alaska's response to the pandemic. In order to achieve these priorities, as installation commander under a declared public health emergency, the following restrictions and conditions on movement are hereby ordered for all persons, regardless of status, located on Joint Base Elmendorf-Richardson (JBER), including transient personnel. Para 1b also applies to military members off-base.

a. Base Access. Effective immediately, access to Joint Base Elmendorf-Richardson is limited to those with a bona fide requirement. Such requirements may include, but are not limited to, contractors with passes; medical providers traveling to patients; vendors supporting the installation; and authorized patrons use of services that remain open including medical facilities, the Commissary, and the Exchange. Access to the installation is temporarily restricted for non-essential activities including, but not limited to, social groups and visitors. New visitor passes will not be issued to anyone not considered mission essential or providing critical support to installation members. Previously approved visitor passes will be honored until original date of expiration. Fort Richardson National Cemetery visitors may receive a visitor pass (not to exceed three (3) hours from time of issuance).

(1) Unit commanders in the grade of O-4 and above or comparable director level supervisors will forward email requests for new DBIDS passes or cards to the Base Access Office (BAO) for all Mission Essential contractors and vendors supporting the installation or to reissue expiring DBIDS passes for contractors and vendors. Email requests will be sent to 673sfs.identicard@us.af.mil.

(2) New DBIDS passes for those providing critical family services must be in possession of a signed Exception to Policy letter (ETP example attached) before a DBIDS pass will be issued.

(3) Personnel that do not possess authorized access credentials (nannies, au pairs, foreign exchange students, etc.) who request a DBIDS card must present the housing lease with their name on it or must present a long term base access request form endorsed by Aurora Housing.

(4) Individuals who have a medical emergency will identify themselves upon arriving at the installation gate and follow standard medical protocol and instructions. Veterans with medical appointments may continue to access the installation using a Veterans Health Identification Card (VHIC) that has been registered in DBIDS.

(5) New Base Access passes for transportation service providers (Uber, Lyft, Taxis, etc.) are suspended immediately. Personnel requiring transportation on base must use drivers with existing passes or find alternative means. Authorized personnel in possession of DBIDS cards/passes, without their own mode of transport that require base access for non-emergency medical services, may use the VA link, hours of operation Mon-Fri, 0600-1800. Access will be coordinated with the VA Police as required.

(6) Personnel may apply for an exception to this "Base Access" policy based on a humanitarian or unusual situation from the Installation Commander or 673 ABW Vice Commander using the template attached, and with an endorsement from their unit commander in the grade of O-4 and above or comparable director level supervisor. Visits by family may qualify as critical support to installation members. Submit requests to 673abw.cc@us.af.mil.

b. Mask Wear. The use of cloth face coverings is mandatory on JBER for all persons, and for military members also off-base. Exceptions are limited to 1) inside private dwellings, 2) while driving in vehicles, if an individual is the lone operator or if all occupants in the vehicle are members of the same family group, 3) when an individual is in his or her own office alone, 4) when eating or drinking, 5) those with a formerly documented medical exemption to instead wear a face shield, etc., or 6) when exercising indoors or outdoors and established mitigation controls are followed including but not limited to six feet physical distancing. This order applies to children to the maximum extent possible, though children two and younger are exempt.

c. Work Attendance. Any personnel with COVID-19 symptoms (included, but not limited to, fever, cough, headache, nausea) are not permitted to report to work. (For a full list of symptoms, see <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>). If any person first feels symptoms at work, that person must immediately leave the work place. Upon noticing symptoms, personnel eligible for TRICARE should report for self-referred testing at the 673 MDG Respiratory Clinic, Mon-Sun, 0700-1500, or consult their primary care team via the central appointment line at 907-580-2887. All others should contact their off base medical provider. Do not call Public Health for questions about symptoms. Do not enter a medical treatment facility, unless it is a medical emergency, without consulting your medical team first.

d. Private Gatherings. Any private indoor gathering on JBER is limited to two family groups. A family group is defined for the purposes of this order as a group of people with their primary residence in the same dwelling. A single service member is a family group, as are roommates, including rooms in dorms and barracks, or a family of six all living together. An au pair or other domestic aid may be considered part of a family group if, and only if, they share that group's dwelling as their primary residence. Under this rule, two Soldiers or Airmen who are dating may still get together, and a single Soldier or Airman could gather at a family's base residence. For private outdoor gatherings where masks are worn and six feet physical distancing is maintained, the limit is 20 people if the outdoor gathering involves eating and drinking, and 30

people if no food or drink is consumed. Home school groups on JBER may continue to meet as presently constituted (no adding new members), but must follow rules for mask wear at para 1b above, in addition to spacing participants at six feet physical distance from others when eating or drinking.

e. Official Gatherings. Official gatherings are limited to 10 persons, and meetings should be conducted virtually if possible. Unit commanders in the grade of O-4 and above or comparable director level supervisors may approve gatherings up to 30 persons with proper distancing and wear of face coverings in an adequately ventilated space. This approval authority includes allowing official gatherings in private dwellings, such as a holiday dinner for single Soldiers or Airmen, but if food and drink is consumed, then those not in the same family group must maintain six feet physical distancing from others. Unit commanders and directors are responsible for recording the date and names of persons at such a gathering for contact tracing purposes. This order does not revoke previously granted exceptions to policy that have approved mitigation controls, such as military operations or DFAC services.

2. Acting with the authority of installation commander under a declared public health emergency, the following restrictions and conditions on movement are hereby ordered for all persons, regardless of status, seeking entrance to JBER.

a. Dining or Drinking Off Base. Military members must not enter a business primarily engaged in preparing and serving food or alcoholic beverages for on-site consumption. No person is permitted to enter JBER after having entered a business primarily engaged in preparing and serving food or alcoholic beverages for on-site consumption. This includes, but is not limited to, restaurants, bars, breweries, pubs, and nightclubs. Persons may use curbside, touchless, or other forms of pick-up or delivery services, and may enter these establishments for the limited purpose of picking up food and drink.

b. Off Base Gatherings. Military members are not permitted to participate in off base activities that involve a gathering of more than two family groups. No person is permitted to enter JBER who has attended a gathering off base with more than two family groups. This does not apply to religious services, schools, commercial establishments (e.g., stores, gyms), or customer service locations (other than those primarily engaged in preparing and serving food or alcoholic beverages for on-site consumption). This also does not apply to attending outdoor gatherings where masks are worn and six feet physical distancing is maintained, in which case the limit is 20 people if the outdoor gathering involves eating and drinking, and 30 people if no food or drink is consumed.

3. Military personnel may only engage in essential travel from their places of residence while the Public Health Emergency is in effect. Non-military personnel should also follow this rule. For example, mission-essential activities (as defined by your unit commander or director) qualify, as does travel for food or other necessary goods, to and from off-base employment, to receive health care, to drop-off or pick-up children from care or school, to socialize for mental well-being under paragraphs 1d, 1e and 2b, and to get fresh air or exercise while observing six foot physical distancing between non-family group members. Scheduled and approved leave may also be essential for mental health and well-being and is approved by unit commanders in the grade of O-4 and above or comparable director level supervisors.

4. It is DoD policy that military installations, property, and personnel and other individuals working or residing on military installations will be protected under applicable legal authorities against communicable diseases of public health concern. Violators of restriction orders may be charged with a crime under Section 271 of Title 42, United States Code, and subject to punishment of a fine up to \$1,000 or imprisonment for not more than one year, or both. Violators may also be subject to administrative discipline in the workplace and/or barment from the installation. Military violators of orders detailed in this memorandum may also be charged under the UCMJ.

5. The restrictions and conditions on movement hereby imposed under this Public Health Emergency are being put in effect to combat the spread of COVID-19 within our community. They have been vetted by public health experts, and adherence to these rules will decrease the rate of infection. Unit commanders may impose additional restrictions on their assigned military members. I ask that you and your family members remain vigilant in your efforts to remain healthy and protect yourself from COVID-19. You are essential to our team and with your efforts we will get through this together.

6. Address questions regarding this memorandum to 673 ABW/CV, at 907-552-6738.

Handwritten signature of Kirsten G. Aguilar in black ink, followed by the date "9 Nov 2020".

KIRSTEN G. AGUILAR

Colonel, USAF

Joint Base Elmendorf-Richardson Commander

Attachment
ETP for Base Access Template